



A division of Simbol Test Systems Inc.



**To avoid delays due to payment, please provide us with an invoicing contact: phone and email of your accounting department.**

## Please choose your method of payment • CAD

### 1 Wire Transfer

#### Wire transfer to:

Simbol Test Systems Inc.  
National Bank of Canada  
178 Principal Street, Unit A183  
Gatineau, Québec, Canada, J9H 6J9  
  
Swift: BNDCCAMMINT  
CAD funds account: 0284326  
Branch id/transit: 006-11261  
Routing: ABA021000021  
IBAN: //CC0006112610284326

#### In the wire detail field, indicate:

RMA#, SO# or SI#

#### Intermediary bank (if required):

JP Morgan Chase Bank  
Swift: CHASUS33

#### Contact information:

[accounting@simbol.ca](mailto:accounting@simbol.ca)  
1-819-770-7771 ext. 117

#### Payment remittance email:

[accounting@simbol.ca](mailto:accounting@simbol.ca)

#### Fees

Administration fees of \$30 may apply, no fees for electronic funds transfer.

#### Processing time

Up to 10 business days for the funds to clear.

### 2 Electronic Invoice w/ Credit card (Visa & Mastercard)

Paypal is our processor for our online transactions. Ask your sales representative to receive an email from Paypal with a link to our invoice, then follow the instructions to pay.

**Maximum order: \$10,000.00**

#### Fees

- Orders under \$3,000.00: No fees.
- Orders over \$3,000.00: Administration fees of 3.9 % of your order total.

#### Processing time

Up to 2 business days for the funds to clear.  
The charge will appear on your credit card statement as payment to PAYPAL \*SIMB-ASSETR.

### 3 Phone

With a **VISA** or **MASTERCARD** credit card. \*Transactions by phone are processed with Paypal.

**Call:** 1-866-396-6248 or  
+1-819-770-7771

Ask to speak to your sales representative or alternatively the accounting department at ext. 117.

**Maximum order: \$10,000.00**

#### Fees

- Orders under \$3,000.00: No fees.
- Orders over \$3,000.00: Administration fees of 3.9 % of your order total.

#### Processing time

One business day\*  
( Please have all the information associated with your card ready before calling. )  
The charge will appear on your credit card statement as payment to PAYPAL \*SIMB-ASSETR.

### 4 Cheques

#### Write cheque to the order of:

Simbol Test System Inc. or AssetRelay

#### Fees

No additionnal fees with cheques and money orders.

#### Processing time

For new accounts, for amount over \$5000 USD, bank will hold the funds for a significant amount of time. Unless it is a certified cheque or money order, **a hold of 30 days will be in effect** for your first invoice paid using a cheque. For existing customers with previous cheque transaction history, please allow 7-10 days.